FAL Advisory Committee Meeting
November 12, 2018 10:00-10:50am
DFA 4.112

Attendance: Catherine Hamer, Holly Williams, Jeff Smith, Jim Buhler, Becca Pad, David Cohen, Fran Dorn, Amber Welch, Martha Hilley, Molly Roy, Ann Reynolds, Sydney Kilgore, Jessica Chambers, Jason Wilkins, Sarah Chestnut, Logan Larson, Amelia McElveen, Catherine Kline

Agenda
- [Provost's Task Force on the Future of the UT Libraries](#)   (Hamer)
  - Subcommittees
  - Feedback
  - Library Spaces subcommittee: concern expressed that the only COFA representation in that subcommittee is an undergraduate student.
    - Q: Can we, as faculty, say something to the Provost? Can we talk to UTL staff?
    - A: There will be multiple ways, besides being a committee member, to provide input and feedback, including things like surveys, focus groups, etc.
    - A: If you really want your voice to be heard, submit feedback through the Provost's Feedback form on the page.
    - Q: The town hall/meeting that was scheduled at a time conflicting with class scheduling- the information wasn't out there, there won't be representation from the faculty.
    - A: Communication is coming out of the Provost's office and this information was sent through a campus wide email (October 12th) and information is on the Provost's web page.
    - Q: Is there other representation from Fine Arts Library in the other subcommittees? A: Yes, in the collections committee but not in the Digital Scholarship committee.
    - Committee membership is listed on the website.
  - Town Hall – Tuesday, November 13, 2018 at 3:00 pm
    Blanton Auditorium in the Edgar A. Smith Building
    - Q: Will this be recorded or notes be available?
    - A: Yes, this will be recorded and Libraries is still confirming live stream capabilities.
    - https://www.youtube.com/user/utlibraries (under the **UPLOADS** section)

- Update on Librarian recruitment: Humanities Liaison Librarian for Performing Arts   (Hamer)
  - October 19th - posting went live, 15 applicants, so far
  - First review by the search committee will be November 30th; screening interviews via phone
  - Interviews will begin after the 30th; in-person interviewing will most likely be in January.
    - We (Libraries) like to bring 3 to interview
    - Expecting 20 – 25 applicants, since this is a specialized area of librarianship

- Q: Heard from other librarians/peers that the job description read oddly. A: Most library specialists who are reading it understand what this job is.
- Q: No mention of classification (*It is in there*).

- Collection Development and Curation   (Hamer)

Previously shared links:

About the Collections
- https://legacy.lib.utexas.edu/about/collections
Fine Arts & Humanities
- https://legacy.lib.utexas.edu/about/collections/subject-teams/fine-arts-and-humanities
Policies by Subject
- https://legacy.lib.utexas.edu/about/collections/policies-by-subject
Guides by Subject
- http://guides.lib.utexas.edu/index.php?b=s

Collections Webpages:
- Some of the information on the above links is dated, but getting ready to correct the information soon as part of the UTL web refresh.
- Most up-to-date is the Guides by Subject link.
- Who to contact if you're looking for assistance.

Curation:
- Collections building/curation
  - Subject Liaisons use many tools and methods, including profile plans
  - What is the advantage of the shift to subject profile plans?
    - Can be directed and focused. Collect core disciplinary materials so liaison can focus on interdisciplinary works - build a plan in collaboration with another subject—or more unique materials. Trying to look beyond their single subject plan and look at collecting more holistically.
    - Outsourcing expertise?
      - A lot of subject expertise goes into building those profiles and the plans get continually revisited, so expertise is not being outsourced—but some of the operational selection work is being automated.
      - Liaisons also meet with faculty to understand their curricular and needs, incorporating this information into the profiles.
  - Approval plans - think of them as a dashboard
    - An individual liaison will get a list of title names and publisher and LC number
      - At this point there is manual selection going on
  - Additional selection methods include Purchase on Demand, Discretionary Subject Funds, Purchase Requests (from patrons), Endowments, and Gifts.
  - Liaison teams look at collection needs holistically

- Through team conversations they can see where interdisciplinary opportunities are available
- Faculty feedback is important in identifying where the gaps are.
    - Talk regularly with your liaison/keep them involved - to provide information – so they know what kind of research, curriculum, teaching…they can help build those collections that will support your work.
- Software as a collection service issue: balancing in computer and software.
    - At branches, the practice has changed because of budgetary constraints over staffing and buying power.
        - Can't spend the money on specialized installations that also rely on plug-ins which can be costly, staff intensive, or bring about IT security concerns.
        - Deal with a mixture of patron expectations and curriculum
            - If we're looking at low usage we can't justify the expense
            - Unlike a departmental lab which can be more specialized, we have to serve the campus in general
            - Encourage faculty to speak to COFA IT about computer lab 4 and how it might be used when classes are not being taught
    - Software across all the disciplines - it's exploding (design, theatre, etc.)
        - Shifting perception; how do you assess (other than login trend) what might be something that more students would use if it were available?
            - Combination of requests and conversations with faculty
        - Is there a way to find out what software is available?
            - Bigger items listed on the website
            - Otherwise, just email a librarian or just sit at a desktop and search through
        - The computer lab is usually booked for a class
            - Communications suggested; that the last few rows in the room are left open for non-class student use.

- Other Business/Updates/Announcements?   (All)

Adjourn 10:53am

Minutes taken by Becky Liendo