Student Library Council
December 9, 2005

Attending:
Molly Green, Filadelfo Martinez, Rachel Mitchell, Jignesh Shah, Shannon Stackhouse;
Joe Dobbs, Christian Kelleher, Meghan Sitar; Damon Jaggars, Jocelyn Duffy

Next Student Library Council meeting: TBD

Notes:
PCL Food and Drink policy
- Allowing any type of beverage container into the library as long as it is covered
- Will be monitoring comments and complaints
  - Tracking cleanliness issues
- Change went into effect the week of December 5, 2005
- Still encouraging the use of spill-proof cups

Finals at UT
- Fine Arts, Engineering, Life Science and Geology Libraries will be serving free coffee during finals
- Service will be advertised in The Daily Texan
- 24-hour study in PCL starts Friday, December 9, NOT Sunday, December 11
- 24-hour study in FAC starts on Sunday, December 11

Book drive for libraries in Louisiana
- Calls in to local libraries in Louisiana and to ALA
- Libraries are not yet ready to receive book donations
- We will continue checking in, maybe next semester

Audio books
- Handout – Digital Audio Book Review
  - April Kessler, a business librarian, monitoring situation
- No vendor both distributes audio books on a large scale suitable to libraries and provides iPod compatible files
- Administration meeting to discuss the netLibrary option
  - Not the best option, but currently the only workable one

Business School marketing plan
- We have drafted a marketing proposal for the Libraries
- Presenting it to a professor at the Business School next week
- Would like to have a class work with the proposal to create a marketing plan for the Libraries

Ask A Librarian
- Joe gave an overview of the Libraries web site (http://www.lib.utexas.edu)
• Library catalog – recommended search is Keyword with Limiters (near bottom of web page)
  o Can limit format of items searching for, e.g. Theses/Dissertations/Reports

[Jignesh Shah] UT has recently started requiring a .pdf version of theses. Do the .pdf files show up in the catalog search results?

[Damon Jaggars] I’m not sure if we’ve started cataloging the .pdf files yet, but they will be as searchable as the print versions. We are the official repository for theses and dissertations for the campus, but there is no consistent method of submission for all of the colleges. We receive some reports almost immediately, while others take weeks or months to arrive. It may take some time for the reports to show up in the catalog.

• Databases (http://www.lib.utexas.edu/indexes/)
  o Organized by subject, if they are full-text, if they are multi-disciplinary
  o “About” link next to each database brings up a short description of the database and its dates of coverage
  o “Shortcuts to selected resources” provides direct links to our top three general coverage databases

• Ask a Librarian (http://www.lib.utexas.edu/services/reference/) is the place to go for online reference and research help
  o Contact can be made via e-mail, chat, phone call, or making an appointment for a face-to-face consultation
  o Online chat using Libraries form or through AOL IM, Yahoo! Messenger, MSN Messenger
  o Using the Libraries form allows you to chat with a librarian without having any special software on your computer
  o Also allows us to send you a transcript of your session after session is completed
  o Marketing proposal asks for ideas to better advertise this service and heighten the visibility of Ask A Librarian

Interlibrary Services
• Planning to pilot document delivery system in Spring 2006

[Jignesh] I have used ILS a lot and it provides good service. Sometimes when I send in an ILS request for an item I can’t find, they’ll let me know that UT Libraries has it and where it is.

[Rachel] Do they store items from the storage facility and items that are ILS in different places behind the check-out desk?

[Damon] Yes. Right now requested items are sorted by their location and call number rather than by who requested them. Hopefully, our new Integrated Library System will allow us to see what you have waiting. You won’t need to know which shelf we have it stored on in the back.
[Jignesh] What is the best way to find out how many books you have checked out?

[Damon] Going to the online renewal page (https://utdirect.utexas.edu/lib/services/due.wb) and viewing a list of items. For interlibrary loan items you need to log into the Interlibrary Services page and check your account. The new integrated library system may provide easier access to a list of items you’ve checked out.

[Joe Dobbs] Can we provide a direct link to the list of items that are checked out? People will have to log in, but it can work like a lot of EID login pages do – where it pops up and asks you to log in and then redirects you to your original request, in this case the list of items.

[Rachel Mitchell] I checked a CD out from the AV library, a very popular item, and the last track was messed up. Does the library have a process for automatically re-ordering items? Do I have to ask for something to be ordered?

[Damon] We’ll look into that.

[Christian Kelleher] Will there be student involvement in the specifications for the new integrated library system?

[Damon] The new system is off-the-shelf, no in-depth local development is being done by the Libraries. We will get student input in policy development for the new system. We will bring questions to the student groups on campus and have focus groups, usability studies.

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<tr>
<th>Action Item</th>
<th>Person(s) Responsible</th>
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<tbody>
<tr>
<td>Link to list of items that are checked out</td>
<td>Damon</td>
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<td>Maps at other libraries</td>
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<tr>
<td>Add link to Oxford Online to e-books pages</td>
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<td>Send out e-mails to SLC about library events</td>
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