Student Library Council Meeting
October 22, 2004

Attending:
Candace Chui, Lauren Anne Cove, Amber Feldman, Cale McDowell, Rachel Mitchell, Jules Vieau, Brian Wachholz; Damon Jaggars, Alisha Little, Joe Dobbs, AJ Johnson, Jocelyn Duffy

Notes:
Purpose of Student Library Council:
- Focus on students
- Provide two-way communication
  - Students members are constructive critics – let us know what’s going on, what needs to change, what’s good/bad
  - Librarians will let students know what the libraries are doing
  - Show that the student library fee is money well spent
- Help the libraries set priorities
- Serve as a focus group for library services
- Can have guest presenters in to speak on specific issues when group needs more information

Past successes:
- Opening side doors at entrance to PCL
- Increasing hours of operation on Sundays at UGL
- Collaborated with UT Duplicating to correlating licensed article database purchases and copyright costs to prevent students from paying twice for the same information (through student library fee and coursepacks)
- Demo-ing copiers with new services in PCL, testing durability
  - 2-sided copies
  - Document feeder
  - Stapling function

Current issues:
- REPORTING ISSUES:
  - Please provide as many specifics as possible, include what happened, when (date/time) and where
- AJ is compiling an issues database – send him any comments or concerns
- Increasing the number of copy card vending machines in PCL
- Possibility of paying for copies with Bevo bucks
  - Working on this with ITS
  - Need a system that public is able to use too (copy cards)
- Increasing the hours in Fine Arts Library, Public Affairs Library and on the 3rd floor of the UGL
- [Amber]
  - Safety – how are the library stacks monitored?
- PCL and UGL only libraries with security guards
- PCL and UGL are only libraries with video security

- **Candace**
  - How often are study areas cleaned?
    - Supposed to be cleaned once per week
    - Let us know about problem areas through suggestion boxes or through comment form on web page
    - Will be installing hand sanitizer dispensers in computer and study areas
    - All libraries outsource custodial work

- **Rachel**
  - I check out a lot of music scores through interlibrary loan and the Interlibrary Services desk has a return slot that is too small for the scores and the hours are too limited
    - Combining service points in PCL into 2 areas
      - 1 desk to provide help
      - 1 desk to provide things
    - Will be able to return all items at the Circulation Desk (longer service hours)

- **Rachel**
  - Process for receiving a courtesy borrowers card is not simple, nor is it clearly explained
  - All staff are not equally informed about the process

- **Amber**
  - Will color copiers ever be available?
    - Expensive and service does not pay for itself, requires subsidization
    - Scanners are available in several libraries and there is also a scanning service available through Digital Library Services
    - Color copiers remain on Copier Services “to do” list, but need to find adequate business model

- **Amber**
  - What are the responsibilities of the security guards?
    - Guards are not there to actively protect people
    - There to call UTPD whenever necessary
    - Prevent theft
    - Work for UTPD, not for the Libraries
      - Libraries work with UTPD to correct any problems

- **Journal costs**
  - Many journals average out to about $2,000 per year, some into the tens of thousands
  - Many databases and e-journal subscriptions are received through consortia licenses
    - TexShare
    - UT System
Information Online:
- Student Library Council web page: http://www.lib.utexas.edu/slc/
- Comment form on SLC web page forwards messages to Damon and the librarians on the Council
- Plans for coffee shop in PCL are progressing
- Will be located to the left of the entryway, where the maces used to be

Undergraduate Library:
- Goal of undergraduate library?
  - In past, intent of UGL was to provide a more welcoming space for undergraduates than larger research libraries
  - Act as a “starter library” with a broad but shallow collection
- Currently re-examining the model
- Undergraduates want a 24-hour space, a place to be, to inhabit
- Flawn Academic Center (FAC) provides a wide range of services that are scattered throughout the building
  - Library instruction
  - Research help
  - Study areas
  - Writing center
  - Computer centers
- Want to bring services together at one point, create a learning center

Library Budget Strategy:
- PowerPoint presentation available on request
- 5-year plan for increasing base budget of Libraries by $20M
- Working with Provost’s office to find money to add to recurring funds in budget
- Possible sources include library fees, tuition costs

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Person(s) Responsible</th>
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<tbody>
<tr>
<td>Build issues database</td>
<td>All members</td>
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<tr>
<td>List of popular journals – cost and usage stats</td>
<td>Alisha</td>
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<tr>
<td>Public link to Student Library Council page</td>
<td>Jocelyn</td>
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<td>Update Library Improvement Projects</td>
<td>Jocelyn, Joe, Damon</td>
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<td>Possible staff workshop about Courtesy Borrower process</td>
<td>Joe</td>
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<td>Need to advertise library services (especially those available at UGL) to everyone including TAs and AIs, as well as faculty</td>
<td>AJ, Damon</td>
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